भा.क.नि.
CCI
A MINI RATNA COMPANY

भारतीयकपासनिगमलिमिटेड
THE COTTON CORPORATION OF INDIA LIMITED
(भारत सरकार का उपक्रम) (A Government of India Undertaking)
CIN: U51490MH1970GOI014733
शाखा कार्यालय: भाव नारायण निलयम निवास, होटल ज्योतिमहल के पास, कान्वेंट रोड, रायगडा–७६५००१, ओडिशा
BRANCH OFFICE: BHAVNARAYAN NILAYAM, NEAR JYOTIMAHAL HOTEL, CONVENT ROAD, RAYAGADA-765001, ODISHA
दूरभाष /Telephone Nor.06856-224616, वेबसाइट/website: www.cotcorp.org.in, ईमेल/ email: rayagada@cotcorp.com.

RIGHT TO INFORMATION

REF.NO.CCI/RGDA/MKTG/GDN/JOB WORK/2021-22/ DATE: 14.08.2021

गोदाम में कार्य की निविदा सूचना

TENDER NOTICE FOR JOB WORK AT GODOWNS

The Cotton Corporation of India Ltd., Branch Office Rayagada invites sealed Tenders from reputed Job Work Contractors for handling various works relating to Fully Pressed Cotton Bales like Carrying, Stacking, De-stacking, Weighment, Sample cutting etc and for handling the miscellaneous items like Tarpaulins, Grey cloth, Jute Twine and Lint boundaries in various godowns/centers located at: **Rayagada, Gunupur,Parlakhemundi, Digapahandi, Kesinga/Karlapada/Uchhala, Kantabanji, Jogimunda, Balangir, Birmaharajpur, Manamunda, Padampur, Khariar Road,**

Tender form can be downloaded from the website and the tenderers shall have to pay Rs.112/- including GST by DD/Pay Order drawn in favour of **The Cotton Corporation of India Ltd. payable at Rayagada**. Tender form duly completed in all aspects along with EMD of **Rs.20000/-** for each godown separately should be submitted only in sealed cover super scribed as “Tender for Job Work Contract in Godowns for cotton season 2021-22.” addressed to the Asst. General Manager, should reach to the above address on or before **2.00** P.M on **31.08.2021.** The sealed tenders received within the stipulated time shall be opened on the same day **i.e., 31.08.2021** at **3.00 P.M.** in presence of the tenderers who may wish to remain present. The Tender notice is also available on websites **www.cotcorp.org.in** and **www.eprocure.gov.in**, MSE and startup firms are exempted from tender fees and EMD on production of valid MSE /startup certificate.

ASST. GENERAL MANAGER

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TENDER FOR JOB WORK AT GODOWNS FOR COTTON SEASON 2021-22

TERMS & CONDITIONS:

1. The last date of submission of the tender to this Office is **2:00 P.M. on 31.08.2021.**

   (A) The date of opening technical bid-I of the tender is on **31.08.2021 at 3.00 P.M.**
   (B) The Financial bid-II of the tenders who qualified for the technical bid will be opened on same day.

2. Tenders should be submitted in the prescribed format in form of "Bid-I and Bid-II". The Job contractors should submit these two bids in separate sealed envelopes duly marked as "Bid-I (Technical) or Bid-II (Financial)" and then place the two sealed envelopes into one envelop duly sealed and superscribed as Job work contract in godowns for cotton season 2021-22.

3. All columns in the tender form should be filled in clearly and legibly. Tender form found as incomplete in any respect, is liable to be rejected.

4. Contractor has to pay **Rs.20000/-** towards **E.M.D. for each godown separately** along with the tender by way of DD/Pay Order of any nationalized/scheduled bank drawn in favour of The Cotton Corporation of India Ltd, Payable at Rayagada. MSE firms are exempted from EMD on production of valid MSE certificate. No interest will be paid on EMD and EMD will be refunded after satisfactory completion of work at the end of the season.

5. The Contractor shall abide by all terms & conditions prescribed by the Cotton Corporation of India Ltd. The Contractor also agree to abide by all Rules, Acts, Provisions for employing labourers to do the works related to FP bales as per Minimum wages Act, Provision of Provident Fund Act, Payment of wages Act, provisions relating to employing children & women, workmen compensation Act, Bonus Act, Shops and Establishment Act, Factories Act and all other rules and acts not specified hereunto. Violation of any such rules will be invoke penal action on the contractor as per laws.

6. The applicant must have P.F Code No, PAN No and GST No. The certified copies of all the Certificates must be attached with Technical Bid.

7. The Contractor has to submit the certified copy of the Challan to CCI every Month, establishing payment of P.F deposited with P.F Department. In case of nonpayment / less payment of P.F, the contractor will be wholly responsible for all liabilities due to P.F Dept. In case of non compliance of above formalities deduction of P.F. will be made from the bills and security deposit as per prevalent rules of P.F. Dept.

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8. The rates once finalized will be inclusive of any probable increase that may be made by the Government in Minimum wages Act and contractor shall not demand any proportionate increase or revision in the finalized rates till the period under the agreement is completed.

9. Other things being equal and meeting the requirements of the Corporation, preference will be given to tenderer who has quoted the lowest Job work rates. However, rates shall not be the sole criteria for appointment of contractors and other factors like quality of work by the contractor and having clean track record and no pending disputes with CCI and past performance etc., shall also be considered.

10. Corporation will consider appointing such contractors those who have required infrastructure.

11. The Bills accompanied with all supporting documents; P.F. Challan etc., duly acknowledged by Center in Charge should be submitted to B.O.

12. 10% deduction will be made from bills submitted by the Job work contractor as security deposit which will be released at the end of the season on satisfactory completion of work by Job work contractor. However, no interest will be paid on such security deposit. Satisfactory completion certificate to be obtained from concerned Center in Charge.

13. The payment will be made through e-payment (RTGS/NEFT etc.)

14. The rates once finalized shall be valid till **30th September' 2022**. and may be extended by the corporation for a further period if necessary and if mutually agreed.

15. The weighment of kapas purchased by Corporation at the center is expected to be completed on the same day by contractor. In case weighment is delayed the loss to Corporation due to such delay in weighment will be recovered from the contractor.

16. The Job work contractor shall compensate the corporation in the event of any delay in work on account of insufficient number of labourers supplied by the contractor. In this regard, the decision of the Godown-in-charge shall be final & binding on the contractor.

17. In case of any dispute on any term's interpretation etc. the decision of the Branch Managers; Rayagada shall be final and binding on both the parties.

18. The rates quoted by the party should inclusive of all but excluding GST.

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19. All statutory deductions such as Income Tax, Surcharges etc., will be deducted from the bills at the prevailing rates as per Income Tax Act 1961, GST provision.

20. The Contractor will ensure proper safety of the goods/stock of Corporation. The contractor shall undertake to compensate the corporation for any loss arising out of willful act of the contractor / labours or cause any kind of damage to the corporation's property/stock. Also, Contractor will be penalized for any kind of mishandling of Corporation's stock. (kapas, F.P. Bales, etc.) resulting in damage to quality/packing as determined by the Corporation.

21. The contractor shall obtain worker's Insurance policy with the Insurance Company and pay the premium and shall not claim any amount from the Corporation. The contractor shall pay compensation if any in case of accidents and Corporation will not be responsible.

22. In case of any legal suit filed against the Corporation by any workmen, the Corporation is authorized to recover the loss/expenses if any from the contractor.

23. Whenever the labour department demands to furnish the records or documents pertaining to labourers, the contractor shall produce the same to their best satisfaction.

24. The Job Work Contractor will raise bill and forward it through concerned Godown Incharge to Branch Office on monthly basis latest by 5th of every month.

25. The Loss sustained by the Corporation due to the negligence / non supply of labour by the concerned contractor, Corporation shall be liable to carry the work through other contractor and loss if any suffered by the Corporation shall be recovered from the bills / EMD's / Security Deposits of original contractor

26. The job Contractor shall charge the same rate as finalized in tender for loading of bales from cotton buyers to whom the cotton bales were sold by CCI at the time of loading of bales. The Job Contractor has no right to enhance the said rates under any circumstances

27. **Eligibility criteria for qualify: -**
    i) The tenderer must enclose demand draft of requisite amount of EMD and tender fees.
    ii) The tenderer must have Provident fund Number allotted by P.F. department.
    iii) The tenderer must have PAN allotted by Income tax department.
    iv) The tenderer must have GST No.

28. The names of the **proposed godowns** are as under:

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(CWC, OSWC, CRWC, RMC, Co-op., Pvt. godown) hired by CCI in jurisdiction of that particular Center.

Sl. No	Proposed Godown name & Location
1	CRWC Antamada
2	RMC Rayagada
3	CWC Rayagada
4	CWC Berhampur
5	RMC Gunupur
6	OSWC Gunupur
7	RMC Ramnaguda
8	RMC Parlakhemundi
9	RMC Padampur (Khilamunda)
10	CWC Jeypore
11	CWC Jeypore (Gupteswar Mill)
12	Konark Cotton Growers Co-operative Godown, Kesinga
13	RMC Kesinga
14	CWC Koksara
15	CWC Junagarh
16	OSWC Bhawanipatna
17	CWC Balangir
18	OSWC Malmunda
19	OSWC Balangir
20	CWC Kendupali-I
21	CWC Kendupali-II
22	CRWC Barhagoda
23	CRWC Bargarh (Konark Godown, Bijepur Road)
24	CRWC Bargarh (Poonam Sharma Godown, Bijepur Road)
25	CRWC Padampur (Rural Raja Godown)
26	CRWC Jogimunda (Meher warehouse)
27	CRWC Lathor (Arjun warehouse)
28	CRWC Banjari (Mansamata Godown)
29	RMC Khariar Road
30	OSWC Kantabanji
31	CRWC Chanabahal, Alishan Godown
32	CWC Titlagarh
33	OSWC Titlagarh
34	CWC Sonepur

29. Corporation reserves its right to engage any number of contractors in one/all the Godowns depending upon the volume of work.

30. The job Contractor shall ensure to provider sweeper as and when required by CCI for cleanliness of godown. The job contractor shall ensure that godown is cleaned after loading/sample cutting/unloading etc. work.

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31. The successful contractor will have to enter into a contract before start of the work.

32. If any dispute arises this contract will have jurisdiction of Rayagada only.

33. Dispute, if any arises out of the contract will be referred to an Arbitrator (not an employee of the corporation) whose appointment shall be made by the Asst. General Manager, Rayagada and the decision of the arbitrator will be binding on both the parties. The dispute shall be governed by Arbitration and conciliation Act 1996.

34. Mere submission of the tender form does not entitle any Job contractor to be engaged by the Corporation. The Corporation reserves the right to accept or reject any tender without assigning any reason thereof. The Corporation is not bound to allocate minimum work to the tenderer.

35. In case the tenderer has any query about the tender/bid terms and conditions and/or tender/bid process, he may seek clarification from the Branch office, Rayagada. Further, in case tender/bid is rejected tenderer may seek the reasons for rejection from Branch Office, Rayagada.

Seal & Signature of the Job Contractor.

Seal & Sign of Authorized Signatory

DECLARATION

I/We hereby confirm that the above clauses have been read and noted and we agree to abide by all the above Terms and Conditions.

Place: Signature:

_____

Date:

Name & Seal of the contractor:

_____

Address Stamp

Witness:

Name & Address

(1)_____

_____

_____

_____ (Signature)

(2)_____

_____

_____

_____ (Signature)

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CHECKLIST FOR TENDERERS:

1	The tenderer must enclose demand draft of requisite amount of Rs112/- towards Tender form fee and EMD Rs.20000/- for each godown location.
2	The tenderer must have Provident fund Number allotted by P.F. department.
3	Xerox copy of PAN No (Name of job contractor/firm and name on PAN should match)
4	Xerox copy of GST No (Name of job contractor/firm and name on GST Should match)

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BID-I (Technical)

THE COTTON CORPORATION OF INDIA LTD.,BRANCH OFFICE: RAYAGADA.

TENDER FORM FOR JOB WORK AT GODOWN FOR COTTON SEASON 2021-22

Tender Form No. : _____

Tender form fees: **Rs.112/-** including GST
(Rupees One Hundred and twelve only)

Tender form Date: _____

Last date for issue of Tender **31.08.2021 up to 1.00 P.M**
Last date for submission of Tender **31.08.2021 up to 2.00 P.M**

Technical bid for Job work at Godown for Cotton Season 2021-22

1	Name of Job contractor	
2	Father's Name (if individual)	
3	Full postal address for communication with email id and tel. no./mobile no.	
4	Name of godown/ godowns for which tender is submitted	
5	Details of EMD (EMD of **Rs.20000/-** for each Godown premises) for the godown under each Serial no. as per the list of the godown in clause no. 28 in the terms & conditions)	DD No:_____ Date:_____ Amount;_____ Bank:_____
6	Details of tender form fee **(Rs.112/-)** (if downloaded)	DD No:_____ Date:_____ Amount;_____ Bank:_____
7	Details of Provident Fund code No. (Copy of certificate from Competent Authority to be submitted)	
8	Income Tax PAN No. (Xerox copy to be submitted)	
9	GST Registration No. (Xerox copy to be submitted)	
10	Permanent Address with tel. no./mobile no.	Village/Town:_____ Po:_____ District_____

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		PS:_____ PIN:_____ Mobile no:_____
11	Whether the contractor is registered as MSME if Yes, Pls. attach concerned valid certificate), (MSE certificate should be relevant to nature of work of tender)	:Yes/ No
12	If MSME under SC/ ST category	:Yes/ No if Yes, Pls. attach concerned valid certificate)
13	If MSME is under women entrepreneur category	:Yes/ No if Yes, Pls. attach concerned valid certificate)
14	Whether the contractor is under Startup category.	:Yes/ No if Yes, Pls. attach concerned valid certificate)

Seal & Signature of the
Job Contractor.

Date:
Place:

Note: For each Godown premises separate tender has to be submitted.

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BID-II (Financial)

THE COTTON CORPORATION OF INDIA LTD. BO. RAYAGADA

TENDER FORM FOR JOB WORK AT GODOWN FOR COTTON SEASON 2021-22

Name of the Contractor: _____
Name of the Godown: _____

1.	Description of work	Unit	Quoted Rate per bale In Rs.	Weightage for each work
(i)	Rolling of bales at the time of receipt/ delivery	Per bale		25
(ii)	Bales stacking charges	Per bale		35
(iii)	Bales de-stacking charges	Per bale		25
(iv)	Bales weighment charges	Per bale		1
(v)	Sample cutting charges	Per bale		2
(vi)	Unloading from truck or trolley and stacking of tarpaulins (including rolling)/ destacking and loading of tarpaulins in to truck or trolley (including rolling)	Per Tarpaulin		1
(vii)	Unloading from truck or trolley and stacking of grey cloth bales (including rolling)/ destacking and loading of grey cloth bales in to truck or trolley (including rolling)	Per bale		1
(viii)	Loading charges for FP Bales to Container Truck	Per bale		10

Note: In case of point No. IV, if the bales are weighed in weighbridge, then the bale weighment charges will not be given.

L1 will be decided on the basis of weighted average of all the above rates.

I agree to all the terms and conditions appended to the tender and declare to abide by the same. As provided in the terms, I shall sign the written agreement for execution of all job work assigned to me by the Corporation.

Date:
Place:

Signature: _____

Name of the Contractor: _____

Phone No._____

Address Stamp_____

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